***Greater Huntsville Rotary Foundation***

***Non-Profit Affiliate of the Rotary Club of Greater Huntsville***

**COMMUNITY GRANT APPLICATION**

***Submission Deadline: March 22, 2024***

|  |  |  |
| --- | --- | --- |
| NAME OF ORGANIZATION | | |
|  | | |
|  | | |
| MAILING ADDRESS | | |
| City: | State: | Zip: |
| ORGANIZATION INFORMATION | | |
| EIN# | Web Address | |
|  |  |  |
|  |  |  |
| POINT OF CONTACT | | |
| Name | | |
| Office Phone | Cell Phone *(Optional)* | Email |
|  | | |
| PROGRAM NAME |  |  |
| $$ AMOUNT REQUESTED |  |  |
|  |  |  |

*\*NOTE: Ensure that your organization is eligible to receive funds from a 501(c)(3) organization. A 501(c)(3) organization is a non-profit business that meets IRS requirements to be tax-exempt whose business is scientific, educational, or a combination thereof.*

**Based upon the following criteria, please submit an overview proposal containing as much specific and detailed information enabling our evaluators to gain a concise yet comprehensive understanding of your program/project and planned execution.**

1. Your organization’s mission statement and purpose and vision of program/project

2. Action plan and timeline for executing program/project

3. How grant funds will be used (please list specific expenses and attach a budget spreadsheet)

4. Number of individuals or entities in the North Alabama area who will directly benefit from this request. Describe how they will benefit

5. If items or services purchased with grant money will be distributed to individuals and/or other organizations describe how need and distribution is determined

6. Briefly describe all fundraising activity your organization conducts to support this specific program/project

7. List of other organizations you have requested and/or received funding for this project. Specify date, amount, and status. If no other requests made, state reason.

8. Please list all previous grants your organization has received from the Greater Huntsville Rotary Foundation in the past five years. (year, amount, purpose)

9. If your request is granted, indicate how check should be made payable

*Please note: Checks may not be written to individuals. They MUST go to bona fide nonprofit entities.*

*\*\*\*If the Payee* ***organization*** *differs from the requesting org****a****n****iz****ation, please explain why:*

10. Please provide an outline or description of your marketing assets and plan*.*If awarded the grant, describe how you would promote the award utilizing your  assets for both traditional and digital vehicles. Please advise if you would, for example, promote RCGH on social media via posts, sharing, liking, following. Would you support a link to RCGH on your web site, check presentations, and conduct mentions/announcements at multiple events you host or co-host?

Provide any additional pertinent information which could be helpful to the Greater Huntsville Rotary Foundation evaluators. You may add attachments as necessary.

Completed application may be emailed to:

[tevepauj@bellsouth.net](mailto:tevepauj@bellsouth.net)

or mailed to:

Greater Huntsville Rotary Foundation

P.O. Box 772

Huntsville, AL 35804-0772

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